

**Minutes of the Patient Participation Group Meeting held on Wednesday 18
September 2019 at Orchard Medical Practice at 1.30pm**

1. Present Rebecca, Practice Manager, Angie B (Receptionist) Gloria, Sue O, Sue H, Christine, Jean, Marion and Giselle.
2. Apologies were received from Laurence, Anne S, John R, Elizabeth, John P, Adele, Philip and Mike.
3. Opening Remarks Rebecca took the Chair and welcomed everyone. She introduced Angie, Receptionist, to the meeting.
4. Minutes of the previous meeting It was agreed that the minutes were a true and accurate record of the last meeting.
5. Matters arising not on the Agenda Sue H asked about Lesley Watkins from Mansfield Voluntary Action. It was decided to follow this up when Philip reports on his contact with Diabetes UK. Giselle asked about items for the tombola and where to take unwanted clothing.
6. Practice Manager's Report.

Patient Survey Rebecca asked for further offers of help to distribute the survey to help us get a practice perspective as well as the National Survey report each year.

Plans for 2019/2020 Rebecca highlighted the problem of loneliness in the community as well as many deprived families within the Mansfield area. A very pro-active discussion was had with many ideas being put forward to help alleviate this problem – a real issue for many people. Members of the group were already very involved with local churches and organisations which was lovely to hear and were very keen to ensure patients and the people of Mansfield knew where they could drop items off to donate or collect from in times of need. It was proposed all members bring their information, ie phone numbers, addresses etc so the group could then produce a signposting sheet to be distributed at the flu vaccination session on 5 November and also in the surgery.

9. The tombola and cake sale will be on Wednesday 4 December 9 – 11 am. New items, in date, and suitable for table display to be given to Gloria. The

balance in the PPG Fund is now £592.20. £151.39 was raised at the August event - £90 was made from the sale of cakes.

10. PPG Network Events. Philip would give feedback at the October meeting.

11. The date of the next meeting is Wednesday 16 October at 1.30 pm. Rebecca was thanked for chairing the meeting. It closed at 2.40 pm.